

PANT MEMORIAL INSTITUTE - Registered Charity 240435
Pant Memorial Hall, Pant, Oswestry, SY10 9QG



Instructions for projector system

Before you arrive

You will need a laptop and an HDMI cable. (The projector does not use bluetooth)

There is no wifi in the hall, so download your presentation before you leave home. However if you have a phone on the O2 or Vodafone signals, you will have signal in the hall on your own data. *EE and 3 networks have no signal in Pant.*

If you need a separate microphone and speaker, please ask us in advance – no extra charge.

Setting up

- The controls and keybox for the projector are in the main room, at the left of the big noticeboard. There is a nearby power socket for your laptop.
- Pull down the screen *gently* using the rope handle. Set up a table near to the controls.
- Open the lockbox with the code you have been given, to find the key to the projector power control. Connect your laptop HDMI output to the HDMI socket on the wall.

Using the projector

- Start up your laptop
- Insert and turn the key in the projector power control.
- The 'aspect' button on the remote allows you to change aspect ratio – default is 1:9 which is the same as your laptop.
- If there is no signal, press the 'source search' button on the remote and the projector will find the signal from your laptop.
- Control presentation sound levels from the remote.

Turning off

- Press the 'power' button on the remote to turn off, and then again for the 'are you sure?'
- Leave the projector power on for two minutes to allow the fan to cool it.
- Turn off the projector power, remove the key and replace it in the lockbox. Scramble the code.
- Pull *gently* on the screen handle and let it roll up.
- Please remember to take all your own cables and equipment.