

PANT MEMORIAL INSTITUTE - Registered Charity 240435

Pant Memorial Hall, Pant, Oswestry, SY10 9QG



In the event of an accident:

- 1) Take the appropriate first-aid action, call an ambulance if needed. Nearest A and E: Royal Shrewsbury Hospital. Nearest minor injuries locations – see sec 3.3 of Health and Safety policy (in this file)

You are at Pant Memorial Hall, A483, Pant, Oswestry, SY10 9QG

what3words: shady.eyelash.starfish

Mobile coverage can be unreliable inside the hall. There is a telephone box outside the kitchen – 999 calls are free.

If calling an ambulance, station someone in the car park by the pavement fence to ensure that the crew find the hall easily.

- 2) Make the area safe
- 3) Complete an accident form and report it to the committee:
Telephone: 07913 565708
Email: secretary@pantmemorialhall.org.uk

Please also advise any first aid items used and any broken items that need repair.

Should any of the following incidents occur on these premises, the committee will also need to make a RIDDOR (**Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013**) report. Your further help may be requested.

- fractures, other than to fingers, thumbs and toes
- amputations
- any injury likely to lead to permanent loss of sight or reduction in sight
- any crush injury to the head or torso causing damage to the brain or internal organs
- serious burns (including scalding) which:
 - covers more than 10% of the body
 - causes significant damage to the eyes, respiratory system or other vital organs
- any scalping requiring hospital treatment
- any loss of consciousness caused by head injury or asphyxia
- any other injury arising from working in an enclosed space which:
 - leads to hypothermia or heat-induced illness
 - requires resuscitation or admittance to hospital for more than 24 hours

ACCIDENT FORM LOG

For data protection reasons, completed forms are not kept in this folder.

Form number	Date	Person reporting: name and contact details
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